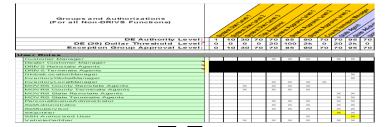


DMVS Certified Vehicle

The Role of Vehicle Certifier

KCOA September 2011

Kansas



Security Matrix System Users with authority for "Vehicle Certifier" are:

- System User Level 3
- System Approver Level 1
- System Approver Level 2
- System Approver Level 3

What is a "Vehicle Certifier"?

A Vehicle Certifier is a system user who:



- Can appropriately verify that a vehicle is not already in DMVS.
- Is trained to handle the responsibility of indicating that a vehicle being added to DMVS was added with the proper attention to detail and accuracy.
 - VIN
 - Make
 - Year
- Is aware that a vehicle is added because
 - It has a Manufacturer's Statement/Certificate of Origin.
 - It has approved "Ownership Documentation" from another State and has not been titled in Kansas before
 - It has approved "Ownership Documentation" from another Country and has not been titled in Kansas before.

How you do the "Certify" in DMVS?

A simple click of a check box is how you "Certify" a vehicle!

What is important is the training and experience that the system user has to properly identify when to certify:

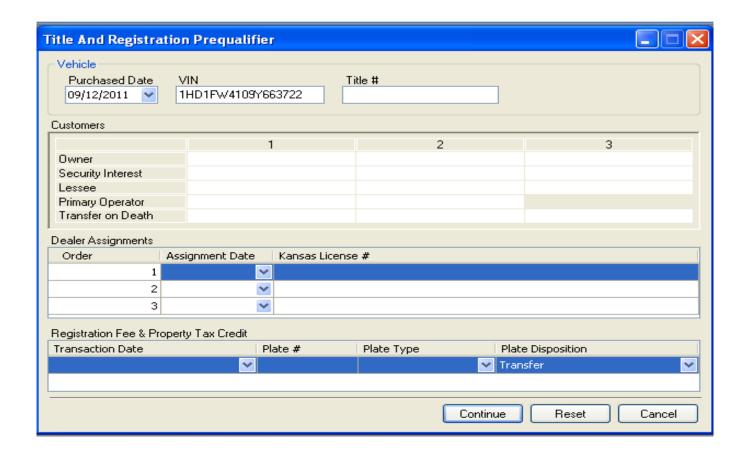
- The vehicle didn't exist in DMVS
- Submission of correct proof of ownership
- Data entered on the vehicle maintenance tabs is complete and CORRECT!

The system users of the current Kansas vehicle system have always had the task of reviewing the documents presented by the customer and accurately entering the information! **However,** any errors or omissions really only affect that application for that owner of the vehicle.

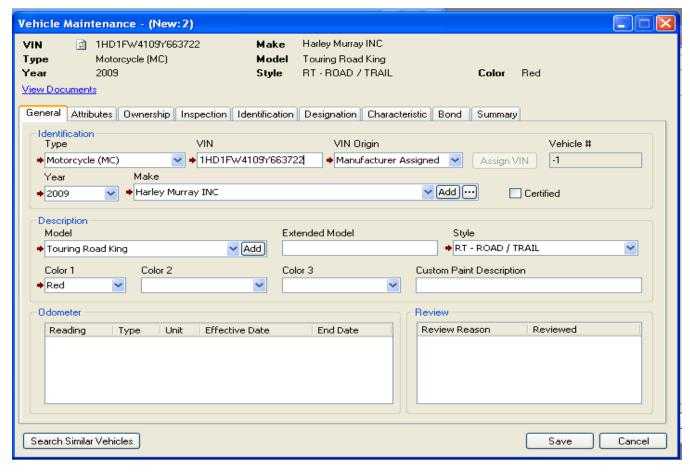
Our new system is much different in that regard. With our new system **one person** enters a vehicle record that all future system users will process with every time a transaction is done for that VIN.

A vehicle record created in DMVS is there permanently. Although it can be corrected the original record is permanently tied to that MVS "vehicle number". An error or omission by the system user who originally adds the vehicle to DMVS, *creates a potential problem* for all future uses of that vehicle.

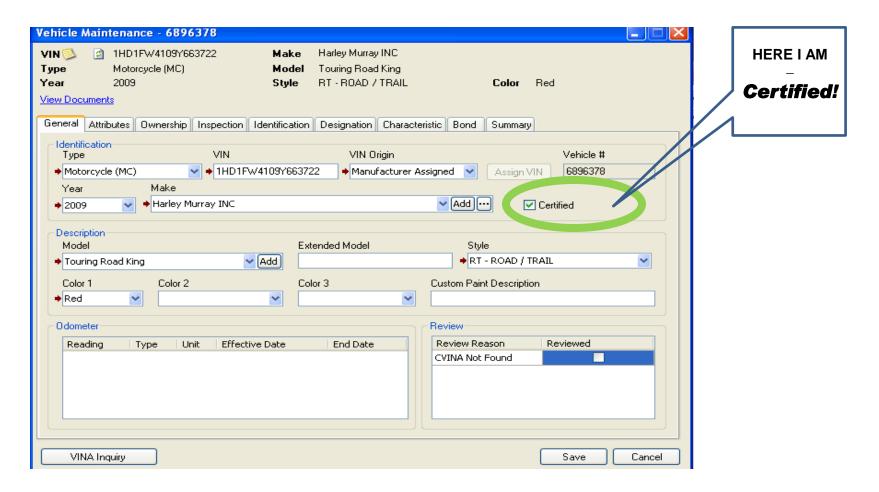
Adding a vehicle through a Title and Registration Transaction - the Prequalifier window:

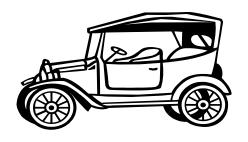


The system user has <u>correctly</u> entered all the data for the various fields on ALL the tabs.

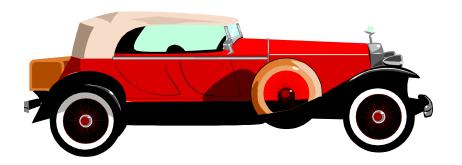


The check box for a vehicle to be "Certified" is to the right of the section for **MAKE**.









Whatever vehicle I am, I'm ready to be <u>CERTIFIED</u> in Kansas DMVS!



